31st January short meeting

A common staff meeting was held on 31st January 2024 headed by the principal. This meeting focused on following points and the decisions were made:

- 1. Celebration of Kalotsav-2024 and science weeks celebration.
- 2. Clean campus awareness program by eco club.
- 3. Organisation of training session 'skill development program on data management'.
- 4. Celebration of paperless day, college reading day, gratitude day and no junk food day.
- 5. Commencement of fortnight celebrations of international women's day.

29 february short meeting

A Common staff meeting was organised on February 29 headed by the principal to discuss the following points.

- 1. Weekly sports activities.
- 2. Educational tour for B.Ed. and M.A. to Amritsar and Chandigarh.
- 3. Celebration of energy conservation day paperless day and fuel saving day.
- 4. Importance of social awareness day and awareness about social service cell of our college.
- 5. Appreciating students with hundred percent attendance throughout the month of February.
- 6. Celebration of international women's day in college.
- 7. Commencement of certificate course in yoga and aerobics, Course on computer concepts and skill development program (Terracotta pottery).
- 8. Organisation of 'Sangam 2024' for alumnae of education department, BA, BSc and MA.
- 9. Organisation of book fair in college.

End-semester meeting held on 3rd April 2024

Completion of syllabus and study leave for BA, BSc and MA: The formal classes will continue for BA/B.Sc. till Saturday, 13 April 2024. The study leave begins from 14 April. Students will attend the important classes/revision till that date. If classes are required, online classes or extra classes can be scheduled after 13 April. MA classes will be completed on 09 April. Teachers were requested to confirm practical exam dates and submit all files and projects before 13 April.

Important instructions for the students regarding exams:

- Be aware of the correct date and time of examinations.
- Students will come in college uniform.
- Carry college ID card and the admit card.
- All students should report to the college at least 45 minutes before the scheduled exam time.

- No entry to exam Hall after 15 mts of the beginning of exam.
- Any malpractice such as copying, using any other wrong means will result in expulsion from the Exam Hall and cancellation of all exams.
- No reminder call will come to the students if delayed/didn't come for the exam.
- Any printing mistake/ change of the subject or date of the exam mentioned on the admit card should be brought to the college office.
- The admit card for students Will be sent to students in WhatsApp. They will not come to college to collect.
- Books can be issued to students from the library, for exam preparation, with special permission from the principal.

Information for teachers: The invigilation list will be prepared and sent to teachers before 12 April.

- There will be the beginning of classes for MA III Semester classes from 29 April.
- The B. Ed and D. El. Ed classes will continue till the end of May 2024.
- The Farewell for outgoing students will be arranged after the exams.
- There will be a staff meeting at the end of the academic session.
- Distribution of Certificates of Skill Development Programs.
- Honouring the students with 100% Attendance throughout the year.
- Students council meeting scheduled on 10 April 2024.