

## **Short Meetings**

### **31<sup>st</sup> July short meeting**

A common staff meeting was held on 31<sup>st</sup> July 2023 headed by the principal. This meeting focused on following points and the decisions were made:

1. Welcoming students of BA, BSc 1<sup>st</sup> semester.
2. The need to have an Awareness drive about anti-ragging cell of the college.
3. Celebration of Independence day.
4. Organisation of book fair in college.
5. Celebration of National sports day.
6. Conduction of student council elections for the post of Class representatives.

### **31<sup>st</sup> August Short meeting**

Common staff meeting was organised on 31<sup>st</sup> August 2023. The principal headed the meeting highlighting the following points:

1. To organize various department activities throwing light on important days related to respective subjects.
2. Appreciating students with hundred percent attendances during the month of August.
3. Teacher's day celebration.
4. Commencement of annual literary competitions for the academic session 2023-24 'Josephiesta'.
5. Celebration of such 'Swachhata hi seva' campaign by NSS students.
6. Organization of blood donation camp under 'Red cross society'.

### **30<sup>th</sup> September Short meeting**

Common staff meeting on 30<sup>th</sup> of September 2023 headed by the principle was arranged to discuss the following points:

1. Completion of 'Literary competitions' and announcement of results.
2. Commencement of 'Cultural competitions' for the academic session 2023-24 'Josephiesta'. Smooth conduction of 'Youth festival 2023'.
3. Student council election for the post of 'President' for the session 2023-24.
4. Preparation of AQAR in view of NAAC SSR report.

### **24 November Short staff meeting**

A staff meeting was conducted on November 24 headed by the principal. This meeting aimed at the following important points:

1. Assessment of syllabus and strategies required for upcoming semester exams.
2. Educational trip of students to Nainital.
3. Participation of students in 'athlete meet' organized by Deen Dayal Upadhyaya Gorakhpur University Gorakhpur.

4. A workshop entitled 'Orientation program for NAAC accreditation' to be conducted.
5. Christmas celebrations.
6. Completion of Lab works and submission of the Internal assessment marks.